



Application Form

UBC Campus as a Living Lab Grand Challenge 2023

Please fill out the form using Adobe Acrobat Reader or Pro. Unless explicitly marked as optional, all sections are required information.

A. Project Information

Project Name:

Project Faculty Lead:

Name	
Job Title	
Department	
Email	

Project Staff Lead:

Name	
Job Title	
Department	
Email	

Additional Project Lead *(optional)*:

Name	
Job Title	
Department	
Email	



Project Location:

List the UBC Vancouver/Okanagan locations where the project will take place, and any key off-campus locations, if applicable. (300-character limit)

Project Team and Roles:

List the project team members (faculty lead, staff lead, additional lead(s), project manager, post-docs, students etc.) and their roles in the proposed project – CV(s) NOT needed for the application (500-character limit).



B. Project Description

Project overview and objectives:

Describe the project and objectives, including how it responds to the climate emergency and advances adaptation toward a changing climate. Include how the project explicitly connects with one of the nine recommendations of the [UBC Climate Emergency Task Force Report](#), as well as any other strong connection to climate action in [UBC Strategic Plans](#) and [Campus Action Plans](#). (3000-character limit)



Innovation:

Describe how the project will demonstrate or pilot innovation, representing a “new way of doing things”. This can be a new approach or solution to the challenge, and may be technical, infrastructure, social, organizational or other, including diverse cultural ways of collaborative learning and knowledge sharing applied in new contexts. *(500-character limit)*

Research:

Describe how the project will advance research and contribute new insight into a body of knowledge, demonstrating excellence in academic research and student learning experiences. *(500-character limit)*



Institutional Improvements:

Describe how the project will benefit or improve the sustainability and functionality of the university or campus community, such as campus operations, policy targets, organization or business practices, or other institutional processes. *(500-character limit)*

Impacts:

Describe how the project will expand impacts beyond UBC through partnerships and/or pathways for knowledge exchange or mobilization. Note the learning from the CLL projects are expected to be made public *(500-character limit)*



C. Project Activities

Workplan:

Provide a high-level description of the planned project activities, date ranges and deliverables. All activities must take place between March 15, 2024 and March 31, 2026.

S.No.	Activity	Deliverables	Planned Dates



Cross-Campus Collaborations:

Describe opportunities in the project for collaboration and knowledge exchange between UBC Vancouver and UBC Okanagan faculty and staff. *(500-character limit)*

CLL Knowledge Mobilization:

Describe the knowledge mobilization plan and including an anticipated change or impacts and identified target audiences and potential collaborators. *(500-character limit)*



D. Project Finances

Budget:

Provide a high-level description of your proposed project budget from CLL funding, including activities/items and expenses. Please do not include portions of the project expenses funded through other sources. All amounts should be in Canadian dollars.

Year 1 Project Budget (March 2024 – February 2025)		
Item / Activity	Amount (\$CAD)	Approximate spending time

Year 2 Project Budget (March 2025 – March 2026)		
Item / Activity	Amount (\$CAD)	Approximate spending time



Leveraging Funding:

Provide a description of any confirmed additional funding beyond the CLL funds and/or a plan to secure matching funds for project continuity and future development as part of the project activities. (500-character limit)

Growth:

Describe an anticipated pathway for this project to continue beyond the scope of work supported in this competition. (500-character limit)



E. Appendix (optional)

Additional Information such as images and letters of support from confirmed partners, matching funds, Indigenous Community Partners, etc. (as applicable)



Please submit your completed PDF form using the application submission form link on [CLL webpage](#)